

SOE 06 2522-10

4/18/2005

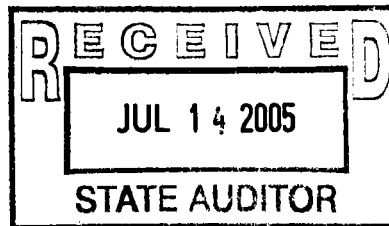


## ANNUAL FINANCIAL REPORT

53A-3-303

Utah School Districts  
and Charter Schools

For Fiscal Year Ending  
June 30, 2006



☒ BUDGET 53A-19-101

13 July 2005      13 July 2005  
Date of Hearing      Date of Adoption

☐ ACTUAL 53A-3-404

\_\_\_\_\_  
Last Date Budget Amended by Board

*Da Vinci*

A3 Riverside Technology High

Entity

Gary L. Nelson

7/12/2005

Prepared by

Date

gary.nelson@davinciacademy.org  
email address

I certify that the data contained in this report  
are true and correct to the best of my knowledge.

*Gary Nelson*  
Signature of Business Administrator

12 July 2005  
Date

Return the **Budget** report (paper copy)  
by **July 15 (Aug 15)** to:

1. Utah State Auditor  
c/o Kent Godfrey  
Utah State Capitol Complex  
East Office Building, Suite E310  
Salt Lake City, Utah 84114

Return the **Actual** report by **October 1** to:

1. School Finance & Statistics  
Richard Tolley  
richard.tolley@schools.utah.gov
2. Utah State Auditor  
c/o Kent Godfrey  
Utah State Capitol Complex  
East Office Building, Suite E310  
Salt Lake City, Utah 84114

\_\_\_\_\_  
Date Received @ USOE

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 10 GENERAL FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## REVENUES

<b>1000 REVENUES FROM LOCAL SOURCES</b>				
1100 Property Taxes	-	-	-	-
1200 Local Governmental Units Other Than LEAs				
1310 Tuition From Pupils or Parents				3,500
1320 Tuition from Other LEAs Within the State				
1330 Tuition From Other LEAs Outside the State				
1410 Transportation Fees From Pupils or Parents				12,000
1420 Transportation Fees From Other LEAs Within the State				
1430 Transportation Fees From Other LEAs Outside the State				
1500 Earnings on Investments				200
1700 Student Activities		8,240		45,000
1900 Other Revenues From Local Sources				
1910 Rentals				
1920 Contributions and Donations from Private Sources/Foundation				5,000
1940 Textbooks (Sales and Rentals)				
1950 Other Revenues From Other School Districts				
1960 Other Revenues from Other Local Governments				
1980 Refunds of Prior Year Expenditures				500
1990 Miscellaneous		94,500		15,000
<b>TOTAL REVENUES FROM LOCAL SOURCES</b>	-	<b>102,740</b>	-	<b>81,200</b>

# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High 10 GENERAL FUND</b>	<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
<b>3000 REVENUES FROM STATE SOURCES</b>				
<b>Minimum School Programs (From District Summary-Final)</b>				
<b>Regular Basic Programs</b>				
3010 Regular School Program K-12		610,087		1,026,000
3015 Necessary Existent Small Schools				
3020 Professional Staff		26,843		45,144
3025 Administrative Costs		3,945		1,756
<b>Restricted Basic Programs</b>				
3105 Special Education -- Add-On				
3110 Special Education -- Self-Contained				
3120 Extended Year Program -- Severely Disabled				
3125 Special Education -- State Programs				
3155 Applied Technology -- Add-On				
3160 Applied Technology -- Set-Aside				
3230 Class Size Reduction (State Funds)				
<b>TOTAL BASIC SCHOOL PROGRAM GENERATED</b>	-	640,875	-	1,072,900
<b>Other Minimum School Programs</b>				
3211 Gifted and Talented		1,120		1,835
3212 Advanced Placement				
3213 Concurrent Enrollment				
3215 At-Risk -- Regular Program		1,273		1,314
3218 At-Risk -- Homeless and Minority				
3219 At-Risk -- MESA				
3220 At-Risk -- Gang Prevention				
3221 At-Risk -- Youth-in-Custody				
3255 Quality Teaching Block Grant		27,959		28,360
3260 Local Discretionary Block Grant		13,582		20,157
3270 Interventions for Student Success Block Grant		7,228		11,185
3405 Social Security and Retirement		119,496		196,176
3415 Pupil Transportation				
3423 Out-of-State Tuition				
3466 Highly Impacted Schools				
3471 Guarantee on Transportation Levy				
3520 School Land Trust Program				5,105
3521 Electronic High School				
3555 Voted Leeway				
3560 Board Leeway				
3805 K-3 Reading Achievement				
3522 Job Enhancement				
3867 Charter School Local Replacement		234,398		394,125
<b>TOTAL MINIMUM SCHOOL PROGRAM GENERATED</b>	-	1,045,931	-	1,731,157
Less Basic Local Levy				
<b>TOTAL STATE SUPPORT AMOUNT *</b>	-	1,045,931	-	1,731,157
<b>Other State Sources</b>				
3700 Other Revenues From State Sources (Non-MSP)		1,032		4,007
3710 Driver Education (Behind-the-Wheel)				
3866 Charter School Startup (New in FY06)				
3800 Supplementals / Other Bills		5,978		3,816
3900 Revenues From Other State Agencies				
<b>TOTAL REVENUES FROM STATE SOURCES</b>	-	1,052,941	-	1,738,980

\* Actual Total State Support Amount should correspond with amount reported on the District Summary-Final for the year

# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High 10 GENERAL FUND</b>	<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
<b>4000 REVENUES FROM FEDERAL SOURCES</b>				
4101 Impact Aid (Title VII)				
4190 Other Unrestricted Revenue Direct From Federal				
4200 Unrestricted Federal Revenue Through State				
4300 Restricted Revenue Direct From Federal				
4500 Restricted Federal Through State				
4520 Programs for the Disabled (IDEA)				
4530 Applied Technology Education				
4600 Other Restricted Federal Through State		249,596		249,956
4700 Federal Received Through Other Agencies				
4800 No Child Left Behind (NCLB)		22,664		25,000
4810 Federal Forest Service (In Lieu of Tax)				
<b>TOTAL REVENUES FROM FEDERAL SOURCES</b>	-	<b>272,260</b>	-	<b>274,956</b>
<b>TOTAL REVENUES, 10 GENERAL FUND</b>	-	<b>1,427,941</b>	-	<b>2,095,136</b>

# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High 10 GENERAL FUND</b>	<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
---	---------------------------	-------------------------------------	---------------------------	--

## EXPENDITURES

<b>1000 INSTRUCTION</b>				
131 Salaries - Teachers		350,000		734,000
132 Salaries - Substitute Teachers		14,225		20,000
161 Salaries - Teacher Aides and Paraprofessionals				
100 Salaries - All Other				
Total Salaries (100)	-	364,225	-	754,000
210 Retirement				
220 Social Security		26,775		56,151
240 Insurance (Health/Dental/Life)		120,000		142,800
200 Other Benefits		30,000		80,000
Total Benefits (200)	-	176,775	-	278,951
300 Purchased Professional and Technical Services				10,000
400 Purchased Property Services		30,000		
500 Other Purchased Services				
561 Tuition to Other School Districts Within the State				
562 Tuition to Other School Districts Outside the State				
563 Tuition to Private Schools				
564 Tuition to Educational Service Agencies Within the State				
565 Tuition to Educational Service Agencies Outside the State				
566 Tuition to Charter Schools				
567 Tuition to School Districts for Voucher Payments				
569 Tuition--Other				
Total Other Purchased Services (500)	-	-	-	-
600 Supplies		30,000		30,000
641 Textbooks		11,000		105,000
Total Supplies (600)	-	41,000	-	135,000
700 Property (Instructional Equipment)		29,000		
800 Other Objects				
810 Dues and Fees				2,500
Total Other Objects (800)	-	-	-	2,500
<b>TOTAL INSTRUCTION (1000)</b>	-	<b>641,000</b>	-	<b>1,180,451</b>
<b>2000 SUPPORT SERVICES</b>				
<b>2100 SUPPORT SERVICES - STUDENTS</b>				
141 Salaries - Attendance and Social Work Personnel	-			
142 Salaries - Guidance Personnel				32,500
143 Salaries - Health Services Personnel				
144 Salaries - Psychological Personnel				
152 Salaries - Secretarial and Clerical				21,000
100 Salaries - All Other				
Total Salaries (100)	-	-	-	53,500
210 Retirement				
220 Social Security				4,093
240 Insurance (Health/Dental/Life)				14,650
200 Other Benefits				5,350
Total Benefits (200)	-	-	-	24,093
300 Purchased Professional and Technical Services				
400 Purchased Property Services		161,000		194,000
500 Other Purchased Services		100,000		100,000
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	100,000	-	100,000
600 Supplies				10,000
700 Property	-	100,000		
800 Other Objects	-	94,000		
810 Dues and Fees	-			5,000
Total Other Objects (800)	-	94,000	-	5,000
<b>TOTAL STUDENTS (2100)</b>	-	<b>455,000</b>	-	<b>386,593</b>

# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High 10 GENERAL FUND</b>	<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
<b>2200 SUPPORT SERVICES - INSTRUCTIONAL STAFF</b>				
115 Salaries - Supervisors & Directors				
133 Salaries - Sabbatical Leave				
145 Salaries - Media Personnel - Certificated				
152 Salaries - Secretarial and Clerical				
162 Salaries - Media Personnel - Noncertificated.				
100 Salaries - All Other				
Total Salaries (100)	-	-	-	-
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	-	-	-
600 Supplies				
644 Library Books				5,000
650 Periodicals				1,000
660 Audio Visual Materials				
Total Supplies (600)	-	-	-	6,000
700 Property				5,000
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
<b>TOTAL INSTRUCTIONAL STAFF (2200)</b>	-	-	-	<b>11,000</b>
<b>2300 SUPPORT SERVICES - DISTRICT ADMINISTRATION</b>				
110 Salaries - District Board and Administration				
115 Salaries - Supervisors and Directors				
152 Salaries - Secretarial and Clerical				
100 Salaries - All Other				25,000
Total Salaries (100)	-	-	-	25,000
210 Retirement				
220 Social Security				1,913
240 Insurance (Health/Dental/Life)				3,650
200 Other Benefits				2,500
Total Benefits (200)	-	-	-	8,063
300 Purchased Professional and Technical Services		25,000		25,000
400 Purchased Property Services				
500 Other Purchased Services				2,000
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	-	-	2,000
600 Supplies				
700 Property				
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
<b>TOTAL DISTRICT ADMINISTRATION (2300)</b>	-	<b>25,000</b>	-	<b>60,063</b>

# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High 10 GENERAL FUND</b>	<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
<b>2400 SUPPORT SERVICES - SCHOOL ADMINISTRATION</b>				
121 Salaries - Principals and Assistants		184,000		131,500
152 Salaries - Secretarial and Clerical				30,000
100 Salaries - All Other				
Total Salaries (100)	-	184,000	-	161,500
210 Retirement				
220 Social Security		22,140		12,355
240 Insurance (Health/Dental/Life)		22,000		22,000
200 Other Benefits		16,000		25,000
Total Benefits (200)	-	60,140	-	59,355
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	-	-	-
600 Supplies		30,000		2,000
700 Property				
800 Other Objects				
810 Dues and Fees				5,000
Total Other Objects (800)	-	-	-	5,000
<b>TOTAL SCHOOL ADMINISTRATION (2400)</b>	-	274,140	-	227,855
<b>2500 SUPPORT SERVICES - CENTRAL</b>				
100 Salaries				51,000
210 Retirement				
220 Social Security				3,902
240 Insurance (Health/Dental/Life)				500
200 Other Benefits				5,100
Total Benefits (200)	-	-	-	9,502
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	-	-	-
600 Supplies				
700 Property				30,000
800 Other Objects				
810 Dues and Fees	-			4,500
Total Other Objects (800)	-	-	-	4,500
<b>TOTAL CENTRAL (2500)</b>	-	-	-	95,002
<b>2600 SUPPORT SERVICES - OPERATION AND MAINTENANCE OF FACILITIES</b>				
180 Salaries - Operation and Maintenance				24,000
100 Salaries - All Other				
Total Salaries (100)	-	-	-	24,000
210 Retirement				
220 Social Security				1,836
240 Insurance (Health/Dental/Life)				3,650
200 Other Benefits				2,400
Total Benefits (200)	-	-	-	7,886
300 Purchased Professional and Technical Services				
400 Purchased Property Services				5,000
500 Other Purchased Services				
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	-	-	-
600 Supplies				3,000
700 Property				
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
<b>TOTAL OPERATION AND MAINTENANCE OF FACILITIES (2600)</b>	-	-	-	39,886

# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High 10 GENERAL FUND</b>		<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
<b>2700 SUPPORT SERVICES - STUDENT TRANSPORTATION</b>					
152	Salaries - Secretarial and Clerical				
171	Salaries - Supervisors				
172	Salaries - Bus Drivers				
173	Salaries - Mechanics and Other Garage Employees				
174	Salaries - Other (Trainers, etc.)				
	<b>Total Salaries (100)</b>	-	-	-	-
210	Retirement				
220	Social Security				
240	Insurance (Health / Accident / Life)				
200	Other Benefits				
	<b>Total Benefits (200)</b>	-	-	-	-
400	Purchased Property Services				
511	Services from Other LEAs (In State)				
512	Services from Other LEAs (Out of State)				
513	Commercial				
514	Student Allowance				
515	Payments in Lieu of Transportation - Subsistence				
516	Payments of Mileage in Lieu of Bus (Dead Miles)				
521	Property Insurance				
522	Liability Insurance				
530	Communications (Telephone and Other)				
580	Travel / Per Diem				
591	Services Purchased From Another District Within the State				
592	Services Purchased From Another District Outside the State				
	<b>Total Other Purchased Services (500)</b>	-	-	-	-
624	Motor Fuel				
625	Natural Gas				
626	Electricity				
600	Other Supplies				
	<b>Total Supplies (600)</b>	-	-	-	-
730	Equipment				
732	School Buses				
	<b>Total Property (700)</b>	-	-	-	-
890	Miscellaneous Expenditures				12,500
891	Training				
	<b>Total Other Objects (800)</b>	-	-	-	12,500
<b>TOTAL STUDENT TRANSPORTATION (2700)</b>		-	-	-	12,500



# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High 10 GENERAL FUND</b>	<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
<b>2900 OTHER SUPPORT SERVICES</b>				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health / Accident / Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
591 Services Purchased From Another District Within the State				
592 Services Purchased From Another District Outside the State				
Total Other Purchased Services (500)	-	-	-	-
600 Supplies				
700 Property				
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
<b>TOTAL OTHER SUPPORT (2900)</b>	-	-	-	-
<b>TOTAL SUPPORT SERVICES (2000)</b>	-	754,140	-	832,899
<b>5200 DEBT SERVICE (TAX ANTICIPATION NOTES)</b>				
830 Interest				
<b>TOTAL EXPENDITURES, 10 GENERAL FUND</b>	-	1,395,140	-	2,013,350

## OTHER FINANCING

<b>5000 OTHER FINANCING SOURCES (USES)</b>				
5200 Transfers In from Other Funds				
5210 Transfers Out to Other Funds				
5300 Proceeds From Sale of Capital Assets				
5400 Loan Proceeds				
5500 Capital Lease Proceeds				
5900 Other Financing Sources (Uses) (Add Explanation)				
<b>6000 OTHER ITEMS</b>				
6100 Capital Contributions				
6300 Special Items				
6400 Extraordinary Items				
<b>TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	-

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 10 GENERAL FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## SUMMARY - 10 GENERAL FUND

<b>REVENUES BY SOURCE</b>				
1000 Total Local	-	102,740	-	81,200
3000 Total State	-	1,052,941	-	1,738,980
4000 Total Federal	-	272,260	-	274,956
<b>TOTAL REVENUES</b>	-	<b>1,427,941</b>	-	<b>2,095,136</b>
<b>EXPENDITURES BY OBJECT</b>				
100 Salaries	-	548,225	-	1,069,000
200 Employee Benefits	-	236,915	-	387,850
300 Purchased Professional and Technical Services	-	25,000	-	35,000
400 Purchased Property Services	-	191,000	-	199,000
500 Other Purchased Services	-	100,000	-	102,000
600 Supplies	-	71,000	-	156,000
700 Property	-	129,000	-	35,000
800 Other Objects	-	94,000	-	29,500
<b>TOTAL EXPENDITURES</b>	-	<b>1,395,140</b>	-	<b>2,013,350</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	-	<b>32,801</b>	-	<b>81,786</b>
<b>OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	-
<b>NET CHANGE IN FUND BALANCE</b>	-	<b>32,801</b>	-	<b>81,786</b>
<b>FUND BALANCE - BEGINNING (From Prior Year)</b>				
<b>Adjustments to Beginning Fund Balance (Attach Detail)</b>				
<b>FUND BALANCE - ENDING</b>	-	<b>32,801</b>	-	<b>81,786</b>

Explanation (5900 and Adjustment to Beginning Fund Balance)

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 23 NON K-12 PROGRAMS FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## REVENUES

<b>1000 REVENUES FROM LOCAL SOURCES</b>				
1100 Property Taxes	-	-	-	-
1200 Local Governmental Units Other Than LEAs				
1310 Tuition from Pupils or Parents				
1320 Tuition from Other LEAs Within the State				
1330 Tuition from Other LEAs Outside the State				
1400 Transportation Fees				
1500 Earnings on Investments				
1800 Community Services Activities				
1900 Other Revenues From Local Sources				
1940 Textbooks (Sales and Rentals)				
<b>TOTAL REVENUES FROM, LOCAL SOURCES</b>	-	-	-	-
<b>3000 REVENUES FROM STATE SOURCES</b>				
3115 Preschool-Handicapped				
3209 Adult High School				
3210 Adult Basic Skills				
3405 Social Security and Retirement				
3900 Revenues from Other State Agencies				
<b>TOTAL REVENUES FROM STATE SOURCES</b>	-	-	-	-
<b>4000 REVENUES FROM FEDERAL SOURCES</b>				
4522 Preschool				
4580 Adult Education				
4900 Other Revenues From Federal Sources				
<b>TOTAL REVENUES FROM FEDERAL SOURCES</b>	-	-	-	-
<b>TOTAL REVENUES, 23 NON K-12 PROGRAMS FUND</b>	-	-	-	-

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 23 NON K-12 PROGRAMS FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## EXPENDITURES

3000 OPERATION OF NONINSTRUCTIONAL SERVICES				
3200 OTHER SERVICES				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
600 Supplies				
700 Property				
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
TOTAL OTHER SERVICES (3200)	-	-	-	-
3300 COMMUNITY SERVICES				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	-	-	-	-
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
600 Supplies				
700 Property				
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	-	-	-	-
TOTAL COMMUNITY SERVICES (3300)	-	-	-	-
TOTAL EXPENDITURES, 23 NON K-12 PROGRAMS FUND	-	-	-	-

## OTHER FINANCING

5000 OTHER FINANCING SOURCES (USES)				
5200 Transfers in from Other Funds				
5210 Transfers Out to Other Funds				
5300 Proceeds From Sale of Capital Assets				
5400 Loan Proceeds				
5500 Capital Lease Proceeds				
5900 Other Financing Sources (Uses) (Add Explanation)				
6000 OTHER ITEMS				
6100 Capital Contributions				
6300 Special Items				
6400 Extraordinary Items				
TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS	-	-	-	-

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 23 NON K-12 PROGRAMS FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## SUMMARY - 23 NON K-12 PROGRAMS FUND

<b>REVENUES BY SOURCE</b>				
1000 Total Local	0	0	0	0
3000 Total State	-	-	-	-
4000 Total Federal	-	-	-	-
<b>TOTAL REVENUES</b>	-	-	-	-
<b>EXPENDITURES BY OBJECT</b>				
100 Salaries	0	0	0	0
200 Employee Benefits	-	-	-	-
300 Purchased Professional and Technical Services	-	-	-	-
400 Purchased Property Services	-	-	-	-
500 Other Purchased Services	-	-	-	-
600 Supplies	-	-	-	-
700 Property	-	-	-	-
800 Other Objects	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	-
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	-	-	-	-
<b>OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	-
<b>NET CHANGE IN FUND BALANCE</b>	-	-	-	-
<b>FUND BALANCE - BEGINNING (From Prior Year)</b>				
<b>Adjustment to Beginning Fund Balance (Add Explanation)</b>				
<b>FUND BALANCE - ENDING</b>	-	-	-	-

Explanation (5900 and Adjustment to Beginning Fund Balance)

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 31 DEBT SERVICE FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
--	-------------------	----------------------------	-------------------	-------------------------------

## REVENUES

<b>1000 REVENUES FROM LOCAL SOURCES</b>				
1100 Property Taxes	-	-	-	-
1500 Earnings on Investments				
1900 Other Revenues From Local Sources				
<b>TOTAL REVENUES FROM LOCAL SOURCES</b>	-	-	-	-
<b>3000 REVENUES FROM STATE SOURCES</b>				
3650 Capital Outlay Foundation	-			
<b>TOTAL REVENUES FROM STATE SOURCES</b>	-	-	-	-
<b>TOTAL REVENUES, 31 DEBT SERVICE FUND</b>	-	-	-	-

## EXPENDITURES

<b>5000 DEBT SERVICE</b>				
830 Interest				4,017
840 Redemption of Principal				12,013
845 Debt Issuance Costs on Refundings				
890 Miscellaneous Expenditures				
<b>TOTAL EXPENDITURES, 31 DEBT SERVICE FUND</b>	0	0	0	16,030

## OTHER FINANCING

<b>5000 OTHER FINANCING SOURCES (USES)</b>				
5120 Premium or Discount on the Issuance of Refunding Bonds				
5130 Issuance of Refunding Bonds				
5140 Payment to Refunded Bonds Escrow				
5200 Transfers In from Other Funds				16,030
5201 Transfers Out to Other Funds				
5900 Other Financing Sources (Uses) (Attach Detail)				
<b>6000 OTHER ITEMS</b>				
6300 Special Items				
6400 Extraordinary Items				
<b>TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	16,030

## SUMMARY - 31 DEBT SERVICE FUND

<b>REVENUES BY SOURCE</b>				
1000 Total Local	-	-	-	-
3000 Total State	-	-	-	-
<b>TOTAL REVENUES</b>	-	-	-	-
<b>EXPENDITURES BY OBJECT</b>				
800 Other Objects	-	-	-	16,030
<b>TOTAL EXPENDITURES</b>	-	-	-	16,030
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	-	-	-	(16,030)
<b>OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	16,030
<b>NET CHANGE IN FUND BALANCE</b>	-	-	-	-
<b>FUND BALANCE - BEGINNING (From Prior Year)</b>				
<b>Adjustment to Beginning Fund Balance (Add Explanation)</b>				
<b>FUND BALANCE - ENDING</b>	-	-	-	-

Explanation (5900 and Adjustment to Beginning Fund Balance)

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 49 or 51 FOOD SERVICE FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
--	-------------------	----------------------------	-------------------	-------------------------------

## REVENUES

<b>1000 REVENUES FROM LOCAL SOURCES</b>				
1500 Earnings on Investments				
1610 Sales to Students				
1620 Sales to Adults				120,000
1690 Other Revenues From Local Sources				5,000
1930 Gains (Losses) From Sale of Capital Assets - Enterprise Funds				
<b>TOTAL REVENUES, LOCAL SOURCES</b>	0	0	0	125,000
<b>3000 REVENUES FROM STATE SOURCES</b>				
3700 Miscellaneous State Revenues				
3770 School Lunch				
<b>TOTAL REVENUES, STATE SOURCES</b>	0	0	0	0
<b>4000 REVENUES FROM FEDERAL SOURCES</b>				
4571 Lunch Reimbursement				
4572 Lunch Reimbursement (Free and Reduced Meals)				25,000
4573 Special Milk Reimbursement				
4574 Breakfast Reimbursement				10,000
4575 Child and Adult Care Food Program				
4578 NET (Nutritional Education and Training Program)				
4579 Other Child Nutrition Program Revenue				9,000
4970 Donated Commodities				4,500
<b>TOTAL REVENUES, FEDERAL SOURCES</b>	0	0	0	48,500
<b>TOTAL REVENUES, 49 or 51 FOOD SERVICE FUND</b>	0	0	0	173,500

## EXPENSES/EXPENDITURES

<b>3100 FOOD SERVICES</b>				
100 Salaries				9,000
210 Retirement				
220 Social Security				689
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
<b>Total Benefits (200)</b>	0	0	0	689
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
600 Non-Food Supplies				
630 Food				
<b>Total Supplies (600)</b>	0	0	0	0
700 Property				
780 Depreciation - Enterprise Funds				
<b>Total Property (700)</b>	0	0	0	0
800 Other Objects				163,000
810 Dues and Fees				
<b>Total Other Objects (800)</b>	0	0	0	163,000
<b>TOTAL EXPENDITURES, 49 or 51 FOOD SERVICE FUND</b>	0	0	0	172,689

## OTHER FINANCING-Governmental Funds

<b>5000 OTHER FINANCING SOURCES (USES)</b>				
5200 Transfers In from Other Funds				
5210 Transfers Out to Other Funds				
5900 Other Financing Sources (Uses) (Add Explanation)				
<b>6000 OTHER ITEMS</b>				
6100 Capital Contributions				
6300 Special Items				
6400 Extraordinary Items				
<b>TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	-

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High 49 or 51 FOOD SERVICE FUND	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
--	-------------------	----------------------------	-------------------	-------------------------------

## SUMMARY - 49 or 51 FOOD SERVICE FUND

<b>REVENUES BY SOURCE</b>				
1000 Total Local	-	-	-	125,000
3000 Total State	-	-	-	-
4000 Total Federal	-	-	-	48,500
<b>TOTAL REVENUES</b>	-	-	-	<b>173,500</b>
<b>EXPENSES / EXPENDITURES BY OBJECT</b>				
100 Salaries	-	-	-	9,000
200 Employee Benefits	-	-	-	689
300 Purchased Professional and Technical Services	-	-	-	-
400 Purchased Property Services	-	-	-	-
500 Other Purchased Services	-	-	-	-
600 Supplies	-	-	-	-
700 Property	-	-	-	-
800 Other Objects	-	-	-	163,000
<b>TOTAL EXPENSES/EXPENDITURES</b>	-	-	-	<b>172,689</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENSES/EXPENDITURES</b>	-	-	-	<b>811</b>
<b>OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	-
<b>NET CHANGE IN NET ASSETS / FUND BALANCE</b>	-	-	-	<b>811</b>
<b>NET ASSETS / FUND BALANCE - BEGINNING (From Prior Year)</b>				
Adjustment to Beginning Net Assets/Fund Balance (Add Explanation)				
<b>NET ASSETS / FUND BALANCE - ENDING</b>	-	-	-	<b>811</b>

Explanation (5900 and Adjustment to Beginning Fund Balance)




# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High OTHER GOVERNMENTAL AND ENTERPRISE FUNDS	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## REVENUES

<b>1000 REVENUES FROM LOCAL SOURCES</b>				
1200 Local Governmental Units Other Than LEAs				
1300 Tuition				
1500 Earnings on Investments				
1700 District Activities				
1750 Enterprise Activities (School Vending and Stores)				20,000
1800 Community Services Activities				
1900 Other Revenues From Local Sources				
1910 Rentals				
1920 Contributions and Donations From Private Sources				
1930 Gains (Losses) From Sale of Capital Assets - Enterprise Funds				
1970 Operating Revenues - Enterprise Funds				
<b>TOTAL REVENUES, LOCAL SOURCES</b>	0	0	0	20,000
<b>3000 REVENUES FROM STATE SOURCES</b>				
3700 Miscellaneous State Revenues				
3900 Revenues From Other State Agencies				
<b>TOTAL REVENUES, STATE SOURCES</b>	0	0	0	0
<b>4000 REVENUES FROM FEDERAL SOURCES</b>				
4100 Unrestricted Revenue Direct From Federal				
4200 Unrestricted Revenue Through State				
4300 Restricted Revenue Direct From Federal				
4400 Restricted Revenue Through State				
<b>TOTAL REVENUES, FEDERAL SOURCES</b>	0	0	0	0
<b>TOTAL REVENUES, OTHER FUNDS</b>	0	0	0	20,000

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High OTHER GOVERNMENTAL AND ENTERPRISE FUNDS	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## EXPENSES/EXPENDITURES

<b>1000 INSTRUCTION</b>				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	0	0	0	0
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
600 Supplies				
700 Property				
780 Depreciation-Enterprise Funds				
Total Property (700)	0	0	0	0
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	0	0	0	0
<b>TOTAL INSTRUCTION (1000)</b>	0	0	0	0
<b>2000 SUPPORT SERVICES</b>				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	0	0	0	0
300 Purchased Professional and Technical Services				
400 Purchased Property Services				
500 Other Purchased Services				
600 Supplies				
700 Property				
780 Depreciation-Enterprise Funds				
Total Property (700)	0	0	0	0
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	0	0	0	0
<b>TOTAL SUPPORT SERVICES (2000)</b>	0	0	0	0
<b>3000 NONINSTRUCTIONAL SERVICES</b>				
100 Salaries				
210 Retirement				
220 Social Security				
240 Insurance (Health/Dental/Life)				
200 Other Benefits				
Total Benefits (200)	0	0	0	0
300 Purchased Professional and Technical Services				1,000
400 Purchased Property Services				2,000
500 Other Purchased Services				
600 Supplies				14,000
700 Property				1,000
780 Depreciation-Enterprise Funds				
Total Property (700)	0	0	0	1,000
800 Other Objects				
810 Dues and Fees				
Total Other Objects (800)	0	0	0	0
<b>TOTAL NONINSTRUCTIONAL SERVICES (3000)</b>	0	0	0	18,000
<b>TOTAL EXPENDITURES, OTHER FUNDS</b>	0	0	0	18,000

# ANNUAL FINANCIAL REPORT

7/13/2005

A3 Riverside Technology High OTHER GOVERNMENTAL AND ENTERPRISE FUNDS	ACTUAL FY 2004	FINAL BUDGET FY 2005	ACTUAL FY 2005	ORIGINAL BUDGET FY 2006
---	-------------------	----------------------------	-------------------	-------------------------------

## OTHER FINANCING-Governmental Funds

<b>5000 OTHER FINANCING SOURCES (USES)</b>				
5200 Transfers In from Other Funds				
5201 Transfers Out to Other Funds				
5400 Loan Proceeds				
5500 Capital Leases Proceeds				
5900 Other Financing Sources (Uses) (Add Explanation)				
<b>6000 OTHER ITEMS</b>				
6100 Capital Contributions				
6300 Special Items				
6400 Extraordinary Items				
<b>TOTAL OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	-

## SUMMARY - OTHER FUNDS

<b>REVENUES BY SOURCE</b>				
1000 Total Local	-	-	-	20,000
3000 Total State	-	-	-	-
4000 Total Federal	-	-	-	-
<b>TOTAL REVENUES</b>	-	-	-	<b>20,000</b>
<b>EXPENSES / EXPENDITURES BY OBJECT</b>				
100 Salaries	-	-	-	-
200 Employee Benefits	-	-	-	-
300 Purchased Professional and Technical Services	-	-	-	1,000
400 Purchased Property Services	-	-	-	2,000
500 Other Purchased Services	-	-	-	-
600 Supplies	-	-	-	14,000
700 Property	-	-	-	1,000
800 Other Objects	-	-	-	-
<b>TOTAL EXPENSES / EXPENDITURES</b>	-	-	-	<b>18,000</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENSES/EXPENDITURES</b>	-	-	-	<b>2,000</b>
<b>OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	-
<b>NET CHANGE IN NET ASSETS / FUND BALANCE</b>	-	-	-	<b>2,000</b>
<b>NET ASSETS / FUND BALANCE - BEGINNING (From Prior Year)</b>				
Adjustment to Beginning Net Assets/Fund Balance (Add Explanation)				
<b>NET ASSETS / FUND BALANCE - ENDING</b>	-	-	-	<b>2,000</b>

Explanation: (5900 and Adjustment to Beginning Fund Balance)


# ANNUAL FINANCIAL REPORT

7/13/2005

<b>A3 Riverside Technology High SUMMARY - ALL FUNDS</b>	<b>ACTUAL FY 2004</b>	<b>FINAL BUDGET FY 2005</b>	<b>ACTUAL FY 2005</b>	<b>ORIGINAL BUDGET FY 2006</b>
<b>REVENUES BY SOURCE</b>				
1000 Total Local	-	102,740	-	226,200
3000 Total State	-	1,052,941	-	1,738,980
4000 Total Federal	-	272,260	-	323,456
<b>TOTAL REVENUES</b>	-	<b>1,427,941</b>	-	<b>2,288,636</b>
<b>EXPENDITURES BY OBJECT</b>				
100 Salaries	-	548,225	-	1,078,000
200 Employee Benefits	-	236,915	-	388,539
300 Purchased Professional and Technical Services	-	25,000	-	36,000
400 Purchased Property Services	-	191,000	-	201,000
500 Other Purchased Services	-	100,000	-	102,000
600 Supplies	-	71,000	-	170,000
700 Property	-	129,000	-	36,000
800 Other Objects	-	94,000	-	208,530
<b>TOTAL EXPENDITURES</b>	-	<b>1,395,140</b>	-	<b>2,220,069</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	-	<b>32,801</b>	-	<b>68,567</b>
<b>OTHER FINANCING SOURCES (USES) AND OTHER ITEMS</b>	-	-	-	<b>16,030</b>
<b>NET CHANGE IN FUND BALANCE</b>	-	<b>32,801</b>	-	<b>84,597</b>
<b>FUND BALANCE - BEGINNING (From Prior Year)</b>	-	-	-	-
<b>Adjustments to Beginning Fund Balance</b>	-	-	-	-
<b>FUND BALANCE - ENDING</b>	-	<b>32,801</b>	-	<b>84,597</b>

EOF

## ANNUAL FINANCIAL REPORT INSTRUCTIONS

### **GENERAL INSTRUCTIONS:**

- a. **Rounding:** Round all amounts to the nearest whole dollar.
- b. **Blank Spaces:** If a cell on the report is not needed, please leave the cell entirely blank. (No space characters please, use the delete key to clear the cell.)
- c. **Actual Revenues and Expenditures Column (FY2004):** Because of changes to the Annual Financial Report format, the 2004 prior year amounts cannot be completed by USOE. Please complete the fiscal year 2004 actual and fiscal year 2005 budget columns.
- d. To switch from Budget to Actual or from Actual to Budget reporting, select **Tools, Toggle Budget/Actual** from the menu.
- e. To make an unprotected Draft copy (for District use only), select **Tools, Draft Copy** from the menu while on the desired sheet.

### **BUDGET**

#### **1. SPECIFIC INSTRUCTIONS:**

- a. **Verify that an "X" is in the BUDGET square on the Cover Page.** If not, toggle to the Budget Report (see item [d] of the General Instructions).
- b. **Final Budget (Current Year):** Report final budget amounts adopted by the Board. Please complete the fiscal year 2005 budget column
- c. **Original Budget (FY2006):** Report projected amounts for the upcoming year.
- d. **Balance Sheet not required to be completed for budget report.**

#### **2. DUE DATE:**

##### **School Districts,**

- a. **July 15** if the adopted tax rate is equal to or less than the certified rate.
- b. **August 15** if the adopted tax rate is greater than the certified rate.

##### **Charter Schools, July 15**

#### **3. ACCOUNT CODING:**

The classifications and definitions used in budgeting for revenues and expenditures in the various funds should be in accordance with those found in the School Finance and Statistics Workshop Book, the AICPA Audit and Accounting Guide, "Audits of State and Local Governments", or the NCES Financial Accounting for School Systems manual. Fiscal year 2005 eliminates function codes 2800 and combines them in function code 2500. Also, local revenue has been expanded, sources and uses of funds have been combined, and additional expenditure codes have been added.

#### **4. UNDISTRIBUTED RESERVE:**

Undistributed Reserve is limited to 5% of the current or past General Fund budgeted expenditures under 53A-19-103. (Interpretation per State Auditor's office)

## ANNUAL FINANCIAL REPORT INSTRUCTIONS

### 5. USE OF CAPITAL OUTLAY LEVY PROCEEDS FOR 10% OF BASIC PROGRAM:

Section 53A-17a-145 authorizes school districts to increase their local levy to provide for an amount equal to ten percent of the yield of the basic program. The proceeds are to be used for debt service, the construction or remodeling of school buildings, or the purchase of school sites, buses, equipment, textbooks, and supplies. Revenues and expenditures (or transfers) from this levy are currently reported in the Capital Projects Fund.

### 6. DISTRIBUTION OF THE BUDGET REPORT:

Please send a completed (paper copy) report to:

- \* Utah State Auditor  
c/o Kent Godfrey  
Utah State Capitol Complex  
East Office Building, Suite E310  
Salt Lake City, Utah 84114

## ANNUAL FINANCIAL REPORT INSTRUCTIONS

### **ACTUAL**

#### **1. SPECIFIC INSTRUCTIONS:**

- a. **Verify that an "X" is in the ACTUAL square on the Cover Page.** If not, toggle to the Actual Report (see item [d] on the General Instructions).
- b. Submit two separate reports: **(1)** an independently audited financial report consistent with generally accepted accounting principles (51-2-1), and **(2)** an Annual Financial Report (AFR), which reflects the requirements of the USOE (53A-3-404). Corresponding amounts in each report, such as fund revenue, expenditure, and equity amounts should be exactly the same.
- c. **After being reviewed and reconciled, AFR data are compiled and published in the Annual Report of the State Superintendent of Public Instruction.** Detailed financial data are used in the school finance legislative process.

#### **2. SIGNATURES:**

The AFR shall be signed by the Business Administrator, indicating that the report is accurate to the best of his/her knowledge. Submit the signed cover page to the State Office of Education as per address found under Distribution of the Annual Financial Report (AFR).

#### **3. DUE DATES (UCA 53A-3-404 & 53A-1a-507):**

- a. The AFR is due **October 1**.
- b. **School District Audit Report** is due **November 30**.
- c. **Charter School Audit Report** is due **November 30**.

#### **4. ACCOUNT CODING:**

The classifications and definitions used in accounting for assets, liabilities, revenues, expenditures, and fund equity of the various funds and programs shall be in accordance with those found in the School Finance and Statistics Workshop Book, the AICPA Audit and Accounting Guide, "Audits of State and Local Governments", or the NCES Financial Accounting for School Systems manual (2003 edition).

#### **5. GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):**

State law (53A-3-303) requires that school districts use uniform budgeting, accounting, and auditing procedures which shall be in accordance with generally accepted accounting principles and auditing standards. Interpretations and statements by the National Council on Governmental Accounting, the Governmental Accounting and Standards Board, and the UASBO Accounting and Reporting Practices Committee provide further guidance.

#### **6. UNDISTRIBUTED RESERVE:**

If an undistributed reserve has been established as allowed in section 53A-19-103, the amount designated should be shown on the balance sheet of the Annual Financial Report.

## ANNUAL FINANCIAL REPORT INSTRUCTIONS

### 7. DISTRIBUTION OF THE ANNUAL FINANCIAL REPORT (AFR):

**Please email the completed report to:**

- \* School Finance & Statistics  
Richard Tolley  
[richard.tolley@schools.utah.gov](mailto:richard.tolley@schools.utah.gov)

**Please send the signature page to:**

- \* School Finance & Statistics  
c/o Richard Tolley  
Utah State Office of Education  
250 East 500 South  
P. O. Box 144200  
Salt Lake City, UT 84114-4200

**Please send the completed (paper copy) report to:**

- \* Utah State Auditor  
c/o Kent Godfrey  
Utah State Capitol Complex  
East Office Building, Suite E310  
Salt Lake City, Utah 84114

### 8. DISTRIBUTION OF THE AUDIT REPORT:

**Please send one copy to:**

- \* School Finance & Statistics  
c/o Richard Tolley  
Utah State Office of Education  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, Utah 84114-4200
- \* Utah State Auditor  
c/o Kent Godfrey  
Utah State Capitol Complex  
East Office Building, Suite E310  
Salt Lake City, Utah 84114
- \* Bureau of the Census  
Attention: Single Audit Clearinghouse  
Data Preparation Division  
1201 East 10th Street  
Jeffersonville, Indiana 47132  
(include signed copy of Data Collection Form)